



Designation of the Chapel Allerton Neighbourhood Forum

Date: 12/07/2021

Report of: Forward Planning and Implementation

Report to: Chief Planning Officer

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- This report considers the designation of the Chapel Allerton Neighbourhood Forum. The report covers information relevant to the designation, the duties that the Council has in making a designation and the consultations that have been undertaken.
- The proposed Forum will be tasked with delivering the neighbourhood plan for the Chapel Allerton Neighbourhood Area, which was designated on 9th November 2020.
- A copy of the designation application is attached as Appendix 1 which includes a supporting statement that provides further information on forum membership and the work of the interim forum to date.
- The application was publicised and comments invited for a period of 6 weeks from 1st April to 14th May 2021. A total of 68 representations were received, 49 in support, 15 against and 4 wishing to make no comment. A table summarising the written comments received and any necessary response to these comments by the Council is attached as Appendix 2.
- Neighbourhood Plans link well to all three of the Council's corporate priorities set out in the Best Council Plan:
 - Leeds will be fair, open and welcoming – Neighbourhood planning is open to all Leeds communities and the Council is pro-active and positive in the support that it provides. Neighbourhood plans must not breach, and be otherwise compatible with, EU obligations and be compatible with human rights requirements;
 - Leeds' economy will be prosperous and sustainable – Neighbourhood planning offers many opportunities to contribute to the achievement of sustainable development;
 - All Leeds' communities will be successful – The neighbourhood planning process involves setting out a neighbourhood vision which the plan will positively seek to deliver, for 'shaping' development, delivering projects and working collaboratively.

- Neighbourhood Planning also meeting the Council's value of 'Working with communities' and "empowering people to influence decisions where they live" as set out in the Best Council Plan 2020-2025.

Recommendations

It is recommended that:

- The Chief Planning Officer designates the Chapel Allerton Neighbourhood Forum for the Chapel Allerton Neighbourhood Area, subject to the formal adoption of a constitution by the neighbourhood forum pursuant to Section 61F of the Town & Country Planning Act 1990.

Why is the proposal being put forward?

- 1.1 The 'Chapel Allerton Interim Forum' has been led by a steering group who have guided the neighbourhood planning activity undertaken so far, as well as community consultation and engagement through a series of meetings and workshops since 2018. Designation of the Chapel Allerton Neighbourhood Forum is the next step in the process and will enable the group to proceed with the formal preparation of the neighbourhood plan.
- 1.2 The application proposes an initial membership of 31, made up of 28 residents, 2 local businesses and 1 ward councillor. It is accepted that the forum may not currently be representative of Chapel Allerton as a whole, and if designation is made it is the intention of the forum to increase this initial membership, through further engagement with local people, businesses, local interest groups and elected representatives (Ward Councillors and the Member of Parliament), with a focus on improving the level and range of business representation and the geographical spread of members throughout the neighbourhood area.

What impact will this proposal have?

Wards Affected: Chapel Allerton

Have ward members been consulted?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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- 2.1 The Chapel Allerton Neighbourhood Area is wholly within the Chapel Allerton Ward area. Chapel Allerton Ward Members have been regularly updated on progress since the 'Interim Forum' started work in 2018, and will continue to be involved if the Forum is designated.
- 2.2 If designated, the proposed Forum will be tasked with delivering the neighbourhood plan for the Chapel Allerton Neighbourhood Area, which was designated on 9th November 2020.
- 2.3 The Chapeltown Neighbourhood Area is also within the Chapel Allerton Ward and shares a boundary with the Chapel Allerton neighbourhood area. This presents an important opportunity to work together on cross-boundary and other issues as they arise. The Interim Chapel Allerton Forum and Interim Chapeltown Forum have already had an informal conversation and agreed in principle to have reciprocal representation on each Forum to aid joint working.

What consultation and engagement has taken place?

- 3.1 The ‘Chapel Allerton Interim Forum’ has been led by a steering group who have guided the neighbourhood planning activity undertaken so far, as well as community consultation and engagement through a series of meetings and workshops since 2018.
- 3.2 Approximately 10 meetings/workshops have taken place since June 2018, to determine if there was enough interest to produce a neighbourhood plan, discuss the main issues and ‘Vision’, discuss the neighbourhood area boundary, establish a constitution etc. At every meeting details of attendees were taken and names added to a communication list. A number of email communications have also been sent out during this period.
- 3.3 Specific engagement has taken place through:
 - A film from the youth of the area on their thoughts and aspirations for the area.
 - Street stall at Chapel Allerton Festival to reach a wider audience and engage discussion around potential plans.
 - Informal discussions with local people and businesses.
 - Posters placed in and around the area in shops, on lamp posts, local information boards and community centres to publicise meetings.
 - After each meeting a summary of the meeting was sent to everyone that expressed an interest as well as those in attendance.
- 3.4 The Chapel Allerton Neighbourhood Forum application was publicised and comments invited for a period of 6 weeks from 1st April to 14th May 2021. A total of 68 representations were received, 49 in support, 15 against and 4 wishing to make no comment. A table summarising the written comments received and any necessary response to these comments by the Council is attached as Appendix 2.

What are the resource implications?

- 4.1 The interim group will be eligible to apply to Locality for funding and, if the forum is designated, will also be able to apply to Locality for direct support to assist with the preparation of the neighbourhood plan and any other relevant need that the group has. However, this support is not guaranteed and is increasingly being targeted to more deprived areas.
- 4.2 Support will be provided by the Council’s neighbourhood planning officers throughout the neighbourhood plan preparation process. The amount of support provided will depend on the capacity of the neighbourhood forum, their aspirations for the neighbourhood plan/development within the neighbourhood area and Policy and Plans Group work programme commitments.

What are the legal implications?

- 5.1 A prospective forum should apply to the local planning authority for designation, setting out how it has met the requirements of section 61F(5) of the Town and Country Planning Act 1990 as applied to Neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004.
- 5.2 Neighbourhood Planning (General) Regulations 2012 specify the criteria that must be met and included in neighbourhood forum applications. An application must include the following, as required by the Regulations:

- The name of the proposed neighbourhood forum;
- The name and contact details of one key member of the proposed forum;
- The name of the neighbourhood area to which the application relates;
- A map of the area and a statement which explains how the proposed neighbourhood forum meets legislative requirements.

5.3 The Regulations state that a local planning authority may designate an organisation or body as a neighbourhood forum if the authority are satisfied that it meets the following conditions:

- It is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such as area);
- Its membership is open to individuals who live in the neighbourhood area concerned;
- Individuals who work there (whether for businesses carried on there or otherwise and elected members).

5.4 The membership of a neighbourhood forum must include a minimum of 21 individuals each of whom:

- Lives in the neighbourhood area concerned;
- Works there (whether for a business carried on there or otherwise);
- Is an elected representative.

5.5 The Chapel Allerton 'Interim' Forum have completed the required neighbourhood forum application form, with a map of the designated neighbourhood area and a supporting statement detailing how they have met legislative requirements.

5.6 From the information provided, the Interim Chapel Allerton Neighbourhood Forum have declared that:

- The Chapel Allerton Neighbourhood Forum will provide a forum where residents, local businesses and organisations, and elected members, can work together to promote and improve the economic, social and environmental well-being of the Chapel Allerton Neighbourhood Area.
- The Forum will be responsible for fostering a relationship based on trust and understanding amongst the diverse communities existing within the area to facilitate the creation of a sustainable neighbourhood plan.
- Membership of the Forum will be open to anyone living, working or doing business in the Chapel Allerton Neighbourhood area, or around its boundary. It will be an inclusive group with a commitment to consult and engage everyone who lives and works in the area in all decisions. The membership will at all times represent the character and diversity of the Neighbourhood area and meet legal requirements.
- The application proposes an initial membership of 31, made up of 28 residents, 2 local businesses and 1 ward councillor. It is accepted that the forum may not currently be representative of Chapel Allerton as a whole, and if designation is made it is the intention of the forum to increase this initial membership, through further engagement with local people, businesses, local interest groups and elected representatives.

5.7 The Council have assessed the application and supporting statement and it is considered that the proposed Neighbourhood Forum meets the legislative requirements and should be designated.

What are the key risks and how are they being managed?

- 6.1 Neighbourhood planning generally presents several risks at all stages, but these can be minimised with close collaboration, as demonstrated by the Council's support of many neighbourhood planning groups through successful neighbourhood plan preparation and adoption since 2012.
- 6.2 The examination and referendum processes in particular introduce risk in the neighbourhood planning process where the outcome will be dependent on the examiner's recommendations and a public vote. The Council will seek to manage this risk by working closely with designated areas to ensure that their neighbourhood plans complete the independent examination successfully, and that regular public consultation and engagement take place to ensure that the plan has the support of the public in their neighbourhood area.

Does this proposal support the council's 3 Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

- 7.1 The Government has undertaken an Equalities Impact Assessment of the Localism Act in relation to neighbourhood planning (2011). The Council views the neighbourhood planning process as an opportunity to deliver equality, diversity, cohesion and integration objectives.
- 7.2 A climate emergency was declared at Council meeting 27th March 2019. This has significantly raised the interest in planning and development issues in communities across the city. For neighbourhood plans, the Council is encouraging groups to include policies and projects which respond positively to climate change issues.
- 7.3 The Interim Chapel Allerton Forum have declared their intention to facilitate the creation of a sustainable neighbourhood plan in line with the three overarching objectives – an economic objective, a social objective and an environment objective. They also plan to use the neighbourhood plan to promote action which will improve the health, wellbeing and quality of life for residents of Chapel Allerton.

Options, timescales and measuring success

a) What other options were considered?

- 7.4 No other options were considered as the application for forum designation is considered to meet relevant legal requirements and the designation of the forum would be consistent with the Council's support for neighbourhood planning in Leeds.

b) How will success be measured?

- 7.5 Success will be measured through the successful preparation of a draft plan, the completion of the public examination, the public vote of support and continued collaboration between the Council, the Chapel Allerton NF and the Chapeltown NF.

c) What is the timetable for implementation?

- 7.6 It is anticipated that, if everything runs smoothly, a draft plan will be recommended for referendum in 2023-2024.

Conclusions

- 8.1 The application by the interim Chapel Allerton Neighbourhood Forum meets legislative requirements and has a proposed membership which is broadly representative of those who live, work and carry out business in the Chapel Allerton Neighbourhood Area. The application shows a clear desire to work in partnership with the Council and the Chapeltown Neighbourhood Forum on the preparation of the Chapel Allerton Neighbourhood Plan and other matters. The interim forum intends to prepare a sustainable neighbourhood plan that is in general conformity with local and national planning policy.
- 8.2 The Chief Planning Officer is recommended to:
- Designate the Chapel Allerton Neighbourhood Forum for the Chapel Allerton Neighbourhood Area, subject to the formal adoption of a constitution by the neighbourhood forum pursuant to Section 61F of the Town & Country Planning Act 1990.

Appendices

Appendix 1 – Chapel Allerton Neighbourhood Forum Application

Neighbourhood Forum Application Form

This form has been prepared by Leeds City Council to help simplify the application process for designation of a neighbourhood forum.

It is not a requirement to use this form, but if you choose not to use it then a separate neighbourhood forum application should contain similar information.

The Neighbourhood Planning (General) Regulations (8) 2012 sets out the information that must be included within a neighbourhood forum application. The information provided on this form will be published by the City Council. **However, personal information on members within the proposed forum as detailed in Section 6 will not be published.**

The City Council will accept neighbourhood forum applications for areas that have already been designated a neighbourhood area and for areas that have not. If your area has not been designated, you will also need to submit the following information in support of your application:

1. Name of the proposed Neighbourhood Forum

Chapel Allerton Neighbourhood Forum

2. Name of designated Neighbourhood Area/name of proposed neighbourhood area (*please attach a map identifying the extent of the area)

Chapel Allerton Neighbourhood Area

3. Written Constitution (please attach a copy to your application form)

constitution attached

The best constitutions for neighbourhood forums contain the following:

- *the name and purpose of the neighbourhood forum,*
- *working arrangements including sub-groups, partners and their roles,*
- *pattern of meetings and details of how decisions will be made, details of governance, including official positions*

- arrangements for management and financial management , membership and procedures for replacement of members where necessary.

There will be other things that are locally important that you may wish to include.

The written constitution is also an opportunity for the proposed neighbourhood forum to set out how the forum meets the required conditions contained in Section 61F(5) of the Town and Country Planning Act (1990) see Section 5 of this form.

4. Contact/s for proposed Neighbourhood Forum.

The Neighbourhood Planning (General) Regulations 2012 Regulations 8, 9 and 10 requires details of at least one member of the proposed neighbourhood forum to be made public.

Please note, contact information provided in this section will be published.

You may wish to provide contact details for more than one member.

Title: Mrs
First Name: Pat
Surname: Hunter
Address: Seven Arts, 31A Harrogate Road, Chapel Allerton, Leeds
Postcode:LS7 3PD
Email:canplanleeds@gmail.com

Title: Mrs
First Name:Helen
Surname:Hobson
Address:Seven Arts, 31A Harrogate Road, Chapel Allerton, Leeds
Postcode:LS7 3PD
Email: canplanleeds@gmail.com

5. Statement.

This section provides the opportunity to set out the purpose, aims and ambitions of the neighbourhood forum and to demonstrate how it's membership is representative of the local community.

In order for the City Council to designate a neighbourhood forum to act on behalf of a neighbourhood area, it needs to be satisfied that the following conditions contained in Section 61F (5) of Schedule 9 of the Town and Country Planning Act 1990 (as amended by the Localism Act) are met:

- a) it is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area)
- b) membership is open to and includes a minimum of 21 individuals each of whom:
 - live in the neighbourhood area;
 - work in the neighbourhood area;

- carry out business in the neighbourhood area (for example, represent the area as a local councillor or as a Member of Parliament.
- c) it has a written constitution (as detailed in Section 2)

Please set out the purpose, aims and ambitions of the proposed neighbourhood forum here:

Please see attached Supporting Statement

6. Membership of proposed Neighbourhood Forum.

Please list below the details of the members of the proposed neighbourhood forum. A minimum of 21 members is required, each of whom must live or work in the neighbourhood area or be an elected member (whose area falls within the neighbourhood area).

Name	Address	Resident/Business/MP
1. Anne Skevington		R
2. Brian Fish		R
3. Christine Osborne		R
4. Dee Marshall		R
5. Damian Carr		R
6. Helen Hobson		R
7. Ian Hobson		R
8. Ian Colenutt		R
9. Imran Jogee		R
10. Jacob Riches		R
11. Jess Lofthouse		R
12. John Kellet		R
13. Jo McBeath		B
14. Kate Fish		R
15. Laura Butterworth		R
16. Lorraine Francis		R
17. Mary Cousins		R
18. Pat Hunter		R
19. Penny Sanders		R
20. Rachael Unsworth		R
21. Richard Beardsworth		R
22. Richard Lowe		R
23. Rob Bumby		R
24. Sam Lewis		R
25. Sarah Priestley		R
26. Sue Harris		R
27. Seven Arts		B
28. Wendy Frankland		R
29. Yvonne Deane		R
30. Michael Powell		R

7. Declaration

I/we hereby apply to designate a neighbourhood forum as described on this form and the accompanying information.

Name(s): Helen Hobson
Name(s): Pat Hunter

Date (dd/mm/yy):08/03/21
Date (dd/mm/yy):08/03/21

8. Returning your application

Please return your application form and attachments to:

Neighbourhood Planning team
Policy and Plans Group, Planning Services
9th Floor East, Merrion House
110 Merrion Centre
Leeds
LS2 8BB

Or email as an attachment to npsupport@leeds.gov.uk

www.leeds.gov.uk/NP

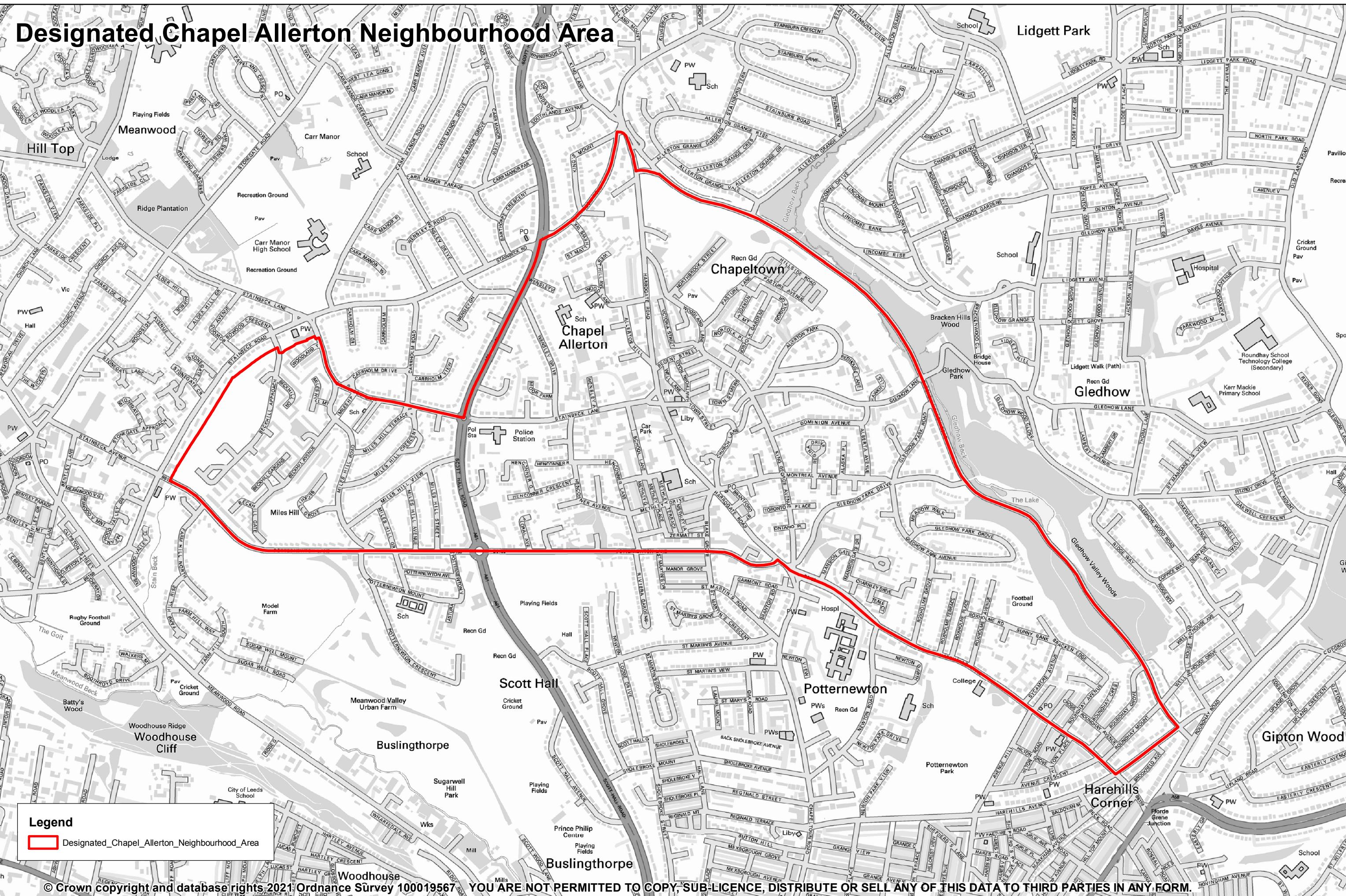
9. Next Steps

Following the submission of the neighbourhood forum application form the City Council will:

- Check the application is valid;
- Publish the application for a minimum six week period to allow for representations; and
- Consider representations and make a decision whether to designate a neighbourhood forum.

Once a neighbourhood forum is designated it can then engage and consult with the wider community to develop a plan for their neighbourhood.

Designated Chapel Allerton Neighbourhood Area



Legend

Designated_Chapel_Allerton_Neighbourhood_Area

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Chapel Allerton Neighbourhood Forum: Supporting Statement

The Chapel Allerton Neighbourhood Forum will provide a forum where the residents, local businesses and organisations, and local councillors and MP can work together to promote and improve the economic, social and environmental well-being of the area covered by the Chapel Allerton Neighbourhood Area, [designated by Leeds City Council on 9th November 2020](#). The Forum will be responsible for fostering a relationship based on trust and understanding amongst the diverse communities existing within the area to facilitate the creation of a sustainable development plan with three overarching objectives:

1. an economic objective (to help build a strong, responsive and competitive economy),
2. a social objective (to support a strong, vibrant and healthy community) and
3. an environmental objective (to contribute to protecting and enhancing our natural, built and historic environment) (National Planning Policy Framework 2019, paragraph 8)

Our ambition is that those with an interest in this area will work together to:

- Use their best endeavours to influence the policy making process and community service provision through the preparation of a neighbourhood plan for the Chapel Allerton Neighbourhood Area
- Promote the retention and improvement of the best of the current built and natural environment
- Provide additional policy guidance setting out the community's aspirations for the area which can be used by decision makers when determining planning applications and development plans
- Promote events, activities and action which will improve the health, well-being and the quality of life for residents of Chapel Allerton

Recognise the contribution of local businesses and organisations within the area and enable them to have a voice contributing to the improvement of the area. The Forum will produce a Neighbourhood Plan which is in general conformity with the strategic policies of the Local Plan (the Leeds Core Strategy (as amended by the Core Strategy Selective Review) 2019). Once adopted, the Neighbourhood Plan will itself become part of the Development Plan for Leeds. It will develop policies on Housing, Retail, Design and Conservation, Transport and Greenspace and other issues that may be raised through the ongoing

consultation process. It will seek to shape the spending of S106, CIL and other funding to implement projects in the area.

The extent of the Chapel Allerton Neighbourhood Area is shown on the map at Appendix A. The boundary was designated by Leeds City Council after part of the proposed area to the south was also included in the Chapeltown Neighbourhood Area application. We now have a shared boundary with the Chapeltown Neighbourhood Area and would welcome anyone living near that boundary including those within the Chapeltown Neighbourhood Area to become a member of the Chapel Allerton Neighbourhood Forum. We propose that both Forums work together on cross-boundary issues by forming a working group dedicated to such matters.

The Chapel Allerton Interim Forum has been led by a steering group of 7 who have organised the following public meetings since June 2018:

Date	Place	Discussions/Agenda
11 June 2018	seven	Introduction about NP -to determine if there is enough interest to create an NP/identify a group of individuals that might take it forward/elicit ideas from those present about development of Chap A/Potternewton. Film from the youth of the area on their thoughts and aspirations for the area. – sign in sheet & opportunity to put any thoughts/comments on large sheets on wall. These were collected and collated into one (large document) – dots on map where people lived/worked – sign up for further information re next steps
9 July 2018	seven	Feedback of main comments from initial meeting (affordable housing/improving green spaces/cycle friendly/more art & culture/vehicle rat runs/parking/promoting independent businesses) Forum representation sign up & sign up for task areas (Constitution/Prep of Plan briefing document/Area & Forum designation/Projects) plus anyone especially interested in being one of the 21 initial forum members
17 September 2018	seven	Further discussions around the 4 task areas & additional comments to original document from meeting 11/6/18. More sign up of new people. Sign up for particular areas of interest.
22 October 2018	seven	Discussion on southern boundary and ‘Vision’
18 November 2018	Reginald Centre	Presentation of heritage properties in local area and how a NP could help to preserve and develop the area. Sign up of more interested people
11 February 2019	seven	Constitution outline/Boundary proposals/War memorial- cemetery update. Chapeltown residents in attendance decided to form their own Forum after this meeting

18 June 2019	seven	Results of SWOT analysis from previous meetings & broadening of discussion around issues plus further boundary thoughts - sign up for members of forum 21
21 July 2019	seven	Workshop format – to elicit & engage in the various aspects of the NP needing further development (identification of Green Spaces/ suggested areas for improvement/Village Hall proposals/ Boundary suggestions & discussions around the proposals
31 August 2019	Chapel A Festival	Street stall to reach a wider audience & engage discussion around potential plans & ideas plus boundary proposals. Good feedback & individual discussions
7 October 2019	seven	Workshop format – informal discussions around Heritage buildings currently under potential threat (identified & presented visually by one member of the wider group/ Possible cycle routes to city centre/urban village hall project/boundary consultation

At every meeting email details of attendees were taken, and names added to our communication list. Councillor Jane Dowson is on the communication list and she keeps the other councillors informed. She has attended many of our meetings. Where attendees expressed an interest in specific areas of the plan, including Forum membership, a note was made so future tasks can be allocated appropriately.

Interested people have been kept informed over the last couple of years largely by email but also by informal conversations with local people and businesses. Posters have been placed in and around the area in shops, on lamp posts and in local community boards & centres to publicise meetings. After each meeting a summary of the meeting has been sent to everyone that expressed an interest as well as those in attendance.

There has also been individual email communication between the interim secretary and those people that signed up specifically to be part of the '21'

Date	Email contact
30.6.19	Follow up from meeting 18.6.19 to those interested in being one of the 21. Info given re responsibilities & expectations
8.7.19	NP visions and themes sent out
17.9.19	Invite to meeting to discuss heritage/cycle trails & boundary information
3.10.19	Reminder about meeting re heritage trails and boundary proposals
7.11.19	Boundary consultation email
5.12.19	Information re positive things happening in and around the area – including tree planting exercise, Heritage award for upkeep of pocket park plus a reminder about commenting on boundary application (with link) before 16 December
Jan – April 20	Heritage trail information made into a document which could be printed or email accessible

18.5.20	Heritage trail sent out so people could access during lockdown walks – very positively received by the community
19.5.20	Information re LCC cycle routes consultation
25.5.20	Information re potential reallocation of road spaces in Chapel Allerton
11.7.20	Information re local planning applications of interest
25.7.20	Email about more good things happening despite the pandemic (Businesses during lockdown/CA Spaces & media boxes/traffic calming/Heritage walks again)
23.10.20	Opportunities to improve wellbeing & support in the high street – comments requested to further discussions with local people & LCC
9.1.21	Sharing good news – with a new art project for LS7 (Chapel Allerton & Chapeltown/Potternewton)
5.2.21	Draft supporting statement sent to interested forum members to confirm interest and agree progress towards submission of forum application

COVID 19 has severely limited the progress we might have made and we made the choice to delay the communication of the boundary decision until we had the capacity personally and professionally to deal with this effectively and efficiently.

Building the Forum membership and how we will make it representative of Chapel Allerton

Membership of the Forum will be open to anyone living, working or doing business in the Chapel Allerton Neighbourhood Area, or around its boundary. It will be an inclusive group with a commitment to consult and to engage everyone who lives and works in the area, in all decisions. The membership will at all times represent the character and diversity of the Neighbourhood Area and meet legal requirements.

Membership will be open in accordance with the Constitution, and will include:

- Local residents
- Members of the residents' groups in the area
- People from local businesses
- Representatives from local organisations, faith groups, volunteer groups and health professionals
- Local councillors from the Wards covered by the Neighbourhood Area, and the Member of Parliament

Anyone interested in becoming a member can express their interest by registering at a General Meeting of the Interim Forum or by emailing canplanleeds@gmail.com.

In order to build Forum membership we have taken note of interest at every meeting and the meeting of 18 June was specifically engaging local people in becoming Forum members. We have 27 people interested but we are aware that perhaps it is not necessarily representative of Chapel Allerton as a whole.

It does include the councillor Jane Dowson. We will also invite Councillor Eileen Taylor and Councillor Mohammed Rafique, and our MP Fabian Hamilton. We anticipate engaging more local businesses through the Chapel Allerton Business Group What's App and more local people (and other businesses) through CARA. The chair of CARA has indicated that he would like to be more involved and they have a continually active Facebook and chat room which he has already used to publicise Neighbourhood Plan information. This will be invaluable in eliciting engagement and consultation across the area. However, we will work in partnership with other groups too to ensure that we have a wide range of views, such as The Friends of Gledhow Valley Woods, The Friends of the Chapel Allerton War Memorial, Chapel Allerton Allotments and Gardens Association, and CA Spaces.

We have already had an informal conversation with the Interim Chapeltown Neighbourhood Forum and agreed in principle that we would have reciprocal representation on each Forum. This presents an important opportunity to work together on cross-boundary and other issues as they arise.

The Interim Chapel Allerton Neighbourhood Forum has a written Constitution which sets out the aims and objectives and governance arrangements for the Forum (which is attached at Appendix B).

At the first meeting of the Forum the members shall elect from the membership a Chairperson, Vice Chairperson, Secretary, Treasurer and such other officers as the Forum determine, in line with paragraph 7 of the Constitution.

The Neighbourhood Forum will be structured in order to optimise the involvement and commitment of people with a genuine interest in protecting and improving the Area. The Forum will therefore be a 'Relevant Body' for the purposes of section 61G(2)(b) of the Act since, in accordance with the Act, it is 'capable of being designated as a neighbourhood forum'.

Once designated, the neighbourhood forum will continue to be pro-active in encouraging membership from across the neighbourhood area and from different interest groups.



CONSTITUTION OF CHAPEL ALLERTON NEIGHBOURHOOD FORUM

1.0 NAME

1.1 The name of the association is Chapel Allerton Neighbourhood Forum and is referred to below as the Forum.

1.2 The Forum is designated for a period of 5 years.

2.0 ADMINISTRATION

2.1 Subject to the decisions of General Meetings of the Forum the Forum and any properties and funds shall be administered and managed in accordance with this constitution by members of the Committee

3.0 OBJECTS

3.1 The forum is non-political, non-sectarian and promotes the inclusion of all members of the Community irrespective of disability, racial origin, gender, marital status, sexual orientation or age. It will, within the Chapel Allerton Neighbourhood Area: -

3.1.1 Produce a neighbourhood development plan for the designated Chapel Allerton Neighbourhood Area in accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended).

3.1.2 Use its best endeavours to influence the policy making process and community service provision and promote the retention and improvement of the best of the current built and natural environment.

3.1.3 To provide additional guidance setting out the communities' aspirations for the area which can be used by decision makers when determining planning applications and development plans.

3.1.4 Provide a forum for of Chapel Allerton to meet together and share common concerns. For all those who live, work or do business in the designated area

3.1.5 Promote events, activities and action which will improve the health, well-being and the quality of life for residents of Chapel Allerton.

4.0 POWERS

In furtherance of the objects, but not otherwise, the forum may exercise the following powers to: -

4.1.1 Raise funds to invite and receive contributions, provided this conforms to any relevant requirements of the law.

4.1.2 Operate an appropriate bank account

4.1.3 Make payments as shall be necessary

4.1.4 Buy or take on or enter into a lease any property or land necessary for the achievement of the objects and to maintain and equip it for use.

4.1.5 Employ staff (who will not be members of the Committee) as are necessary for the proper pursuit of the objects and to make all reasonable and necessary provision for payment of national insurance and superannuation contributions.

4.1.6 To work in co-operation with private, statutory, and voluntary organisations in order to further the objectives of the organisation.

4.1.7 To do all such other lawful things as are necessary or desirable for the attainment of the aforesaid objects.

5.0 MEMBERSHIP

5.1.1 Membership of the Forum is open to anyone who lives, works, or carries out business in the Chapel Allerton Neighbourhood Area (as defined below). Those members (except members expelled in accordance with clause 5.2 below) shall be regarded as members of the Forum unless they inform the Secretary of the Forum in writing that they do not wish to be so treated.

5.1.2 For all purposes connected with the Constitution, Chapel Allerton is defined as Chapel Allerton Neighbourhood Area as designated by Leeds City Council as the Local Planning Authority. Chapel Allerton Neighbourhood Area is the area marked on attached map in Annex 1 to the constitution.

5.1.3 The Forum shall consist of a minimum of 21 members. Membership of the Forum is obtained through registering at a General Meeting of the Forum or in writing to the Secretary.

5.1.4 Every member shall have one vote.

5.2 EXPULSION

5.2.1 The committee, may by a vote of two thirds of the members present, and for good reason terminate the membership of any member. Such individuals shall have the right to be heard by the committee, and be accompanied by a third party.

5.2.2 The Secretary of the Forum shall write to the member concerned to inform him/her of the Committee's decision, and, in the event that the Committee decided to terminate the individual's membership, of the right to appeal in accordance with clause 5.3 below

5.3 APPEALS AND READMISSION

5.3.1 If a member expelled by the Committee wishes to appeal against expulsion, the appeal shall be heard by a meeting of the Forum. Notwithstanding clause 6, the expelled member and/or his/her nominated third party shall have the right to be heard at a Forum meeting. If the Forum members vote by a simple majority to uphold the appeal, the expelled member shall be readmitted to membership of the Forum.

5.3.2 An expelled member may apply for re admission to membership of the Forum but shall not be re admitted without a resolution of the Forum.

6.0 MEETINGS OF THE FORUM

6.1 There shall be organised General Meetings of the Forum. A general meeting shall take place at least quarterly, save in exceptional circumstances, a General Meeting of the Forum, a meeting of the Committee, or in an emergency, such officers of the Forum as are available for consultation, may decide not to hold a meeting of the Forum in a particular quarter. General meetings shall take place in public. No person may be excluded from attending a meeting of the forum unless

- 6.1.1 they have been expelled from membership of the Forum in accordance with 5.2 or
- 6.1.2 in the reasonable opinion of the person Chairing the meeting of the Forum, the person is guilty of disorderly conduct.

6.2 Voting rights at General Meetings of the Forum shall be confined to members. Twenty one members shall constitute a quorum.

7.0 OFFICERS

7.1 At the Annual General Meeting of the forum, the members shall elect from the membership, a Chairperson, Vice Chairperson, Secretary, Treasurer and such other officers as the Forum in General Meeting may from time to time determine. An officer may (subject to the agreement of a General Meeting of the Forum) transfer his/her powers and duties to another member of the Committee on a temporary basis.

8.0 COMMITTEE

8.1 The Committee shall consist of at least five members (including the officers) and not more than eleven members (in addition to the Officers) Committee members (including officers) shall be members of the Forum.

8.2 All committee members shall retire from office at the Annual General Meeting but they may subsequently be re-elected.

8.3 The proceedings of the Committee shall not be invalidated by any vacancy in its number or by failure to appoint, or any defect in the appointment or qualification of a member.

8.4 The Committee may, in addition appoint not more than three (3) co-opted members, subject to ratification by the following General Meeting of the Forum, but no-one may be co-opted as a member if, as a result, more than one third of the members of the Committee would be co-opted members.

9.0 ANNUAL GENERAL MEETING

The General Meeting of the Forum held in December shall be the Annual General Meeting unless the Committee or a General Meeting of the Forum decides that another General Meeting shall be the Annual General Meeting. The Annual General Meeting shall:-

- 9.1.1 receive a report from the Committee;
- 9.1.2 receive an audited statement of accounts;
- 9.1.3 elect members of the Committee; in accordance with Clauses 7.0
- 9.1.4 Consider any other appropriate business.

9.2 An Annual General Meeting must be held within fifteen months of the Previous Annual General Meeting.

9.3 In a contested election (that is, where the number of candidates exceeds the number of positions to be filled), the candidates polling the greatest number of votes shall be considered to be elected. Voting shall be by show of hands.

9.4 In an uncontested election (where the number of candidates does not exceed the number of positions to be filled), a vote for each candidate shall be held by show of hands. A candidate shall be considered to be elected only if the vote is passed by a simple majority.

9.5 In elections for officer positions, where a resolution that the candidate shall be elected is not passed, nominations shall be reopened and the election conducted immediately after members of the Forum have had a reasonable opportunity to make nominations.

10.0 SPECIAL MEETINGS

10.1 A Special General Meeting of the forum may be called by not less than 25 members, or five members of the Committee giving notice in writing to the Secretary, or by a resolution of the Committee or a resolution of a General Meeting of the Forum. The Secretary must convene the meeting within a period of not more than 28 days of receiving the notice or committee decision unless the resolution or request for a Special General Meeting expressly states that this requirement shall not apply. 21 members shall constitute a quorum. Where the meeting was called as a result of a notice signed by 25 members of the Forum, not less than 15 of these members must be present; otherwise the meeting will be inquorate.

10.2 The chairperson may convene a special meeting of the Committee at any time. A meeting may also be convened if four Committee members make a request in writing to the Secretary. Such a special meeting may only consider business set out in the notice of the meeting.

11.0 PROCEDURES

11.1 Minutes shall be kept of all meetings

11.2 '21 days' notice shall be given for each Annual General Meeting. 7 days notice shall be given for each committee meeting except where, in the judgement of the Chairperson, an emergency has arisen to justify the holding of a committee meeting at shorter notice.'

11.1 Five (5)-committee members shall form a quorum for all committee meetings.

11.2 Sub-Groups. The Committee may appoint sub-groups from within its own and/or Forum membership. All acts and proceedings of any sub-group shall be reported fully and promptly to the Committee and/or the Forum.

11.3 Vacancies. The committee may seek to fill vacancy arising amongst its Officers or committee members to serve until the next AGM, provided that such appointment is ratified as soon as is practicable by the Forum.

12.0 ANNUAL REPORT

12.1 The Committee shall comply with the obligation under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an Annual Report and its transmission to the Charity Commissioners.

13.0 FINANCE

13.1 All monies raised by or for the forum shall be used only to further its objects.

13.2 No committee member shall receive any payment or benefit in kind for services rendered to the forum provided that reasonable out-of-pocket expenses, properly incurred on behalf of the forum may be reimbursed at the discretion of the Committee.

13.3 Committee members of the forum shall be entitled to be indemnified out of the property of the forum for any liability properly incurred by them severally or jointly on behalf of the forum, provided that nothing in this clause shall entitle any member or members to any indemnity against liability arising through negligence or similar actions on their part.

13.4 The Treasurer shall keep proper accounts of the finances of the forum.

13.5 An account shall be opened in the name of the forum with a bank or other appropriate financial institution into which all monies received shall be paid and the signatories to which shall be not less than two members of the Committee, as it shall nominate for that purpose, one of whom shall be the Treasurer. The name of this account can be Chapel Allerton Neighbourhood Forum or Chapel Allerton Neighbourhood Plan.

13.6 The financial year for the forum shall run from the first day of November to the last day of October the following year.

13.7 The committee shall comply with its obligations under the Charities Act 1992 (or any re-enactment or modification of that Act) with regard to the transmission of account of the forum to the Charity Commissioners.

14.0 DISSOLUTION

14.1 If the Committee decides that it is necessary or advisable to dissolve the forum, it shall convene a meeting of all members of the forum of which not less than twenty one (21) days notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by a two thirds majority of those present and voting, the Committee shall have power to realize any assets held by, or on behalf of the forum. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable or other institutions (if possible operating within the LS7 postal district) having objects similar to the objects of the forum, as the members of the forum may determine or failing that shall be applied for some other charitable purpose. A copy of the statement of accounts for the final accounting period of the forum must be sent to the Commissioners.

15.0 ALTERATIONS

15.1 The Constitution may be amended by a General Meeting of the Forum, (including a Special General Meeting of the Forum called in accordance with clause 10.1 of this constitution). Notice of any proposal to amend the Constitution shall be given in writing at a General Meeting of the Forum not less than 28 days before the proposed amendment is debated.

15.2 All requirements relating to charitable status shall be effective only if and when the forum becomes a registered charity.

15.3 Any motion proposing an alteration to the constitution shall require the approval of a two-thirds majority of members present and voting

16.0 ADOPTION

This policy was adopted by the Committee at the AGM meeting held on

XXXXXXX 2021

We the undersigned subscribe to the constitution.

Signed: (Chairperson) _____ Dated _____

Full Name in Caps: _____

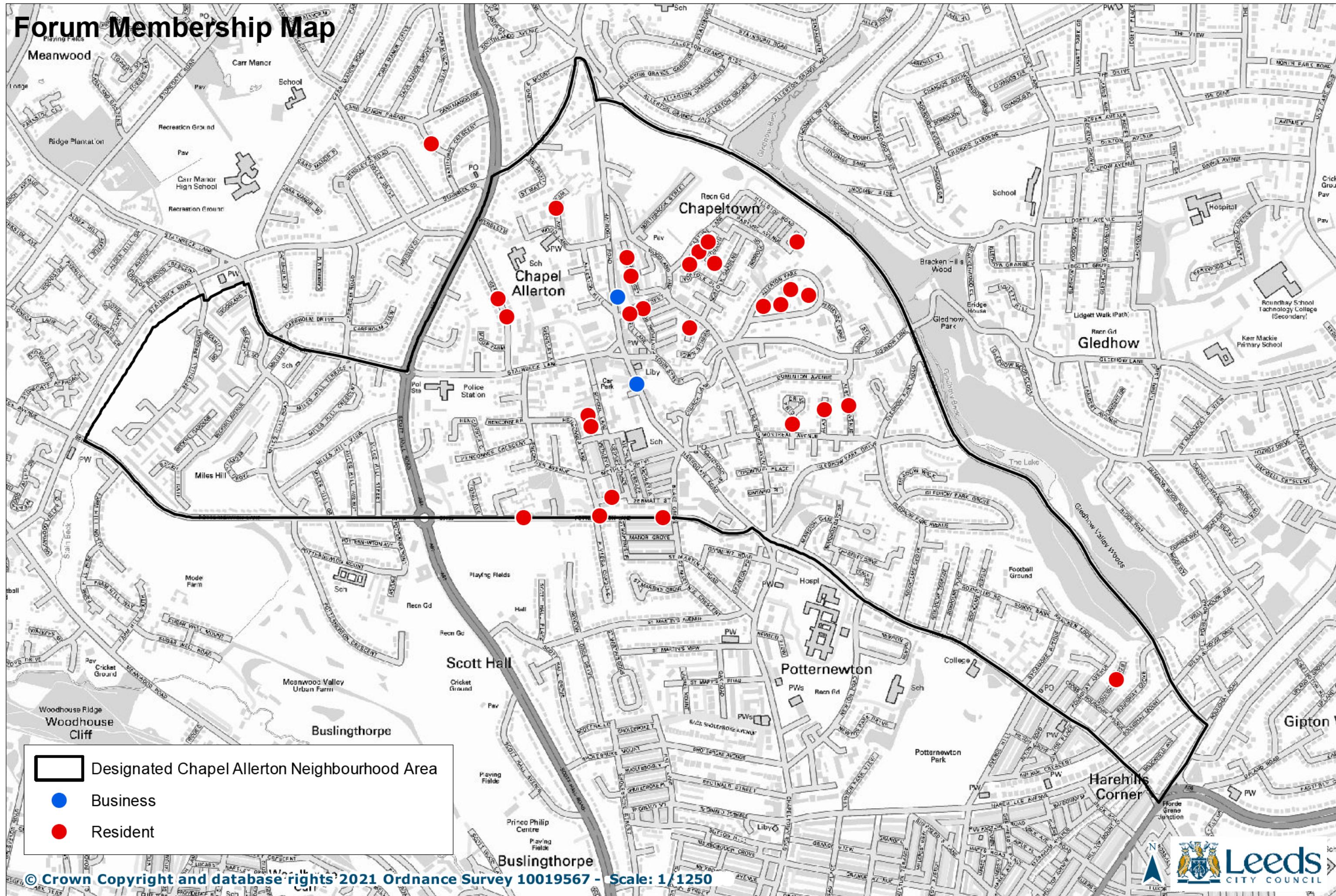
Signed: (Secretary) _____ Dated _____

Full Name in Caps: _____

Signed: (Treasurer) _____ Dated _____

Full Name in Caps: _____

Forum Membership Map



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PRODUCED BY CITY DEVELOPMENT, GIS MAPPING & DATA TEAM, LEEDS CITY COUNCIL

Date: 26/03/2021

Created by: NF



Appendix 2 – Summarised representations

Some representations have been amended to remove offensive or unnecessarily confrontational language or wording. The following table provides a summary of the responses to both the online survey and email representations submitted to the Council:

Representation	Council response
I support the creation of a neighbourhood forum but I do feel the boundaries between the Chapel Allerton and Chapeltown neighbourhood areas are poorly drawn.	The application for the Chapel Allerton Neighbourhood Area was publicised for comments between Mon 4 November and Mon 16 December 2019. Copies of the application and proposed boundary map were available on the Council's website, and hard copies were placed on deposit at various public buildings in the area. A high number of representations were received from both the Chapel Allerton and Chapeltown areas, with a significant amount of disagreement as to the appropriate boundary. Following consideration of all the representations the neighbourhood area was designated by the Council. It has been proposed and agreed that both Forums work together on cross-boundary issues, with representation from each area on the alternate forum. Residents who live close to the boundary will also be welcome on either/both Forums.
It is time to formally recognise those elements that form the character of the place that should be preserved and protected, those that need enhancement, those that could be improved and those that should be aspired to for a very different future that awaits us and the places in which we live. More information about "Place" needs to be formally gathered and presented. More members of the public and community as a whole inc. Health, Police and Council services need to be able to communicate and share opinions in a forum that is not as unstructured as Facebook.	To be designated a neighbourhood forum must have a membership that includes a minimum of 21 individuals who either: <ul style="list-style-type: none">• live in the neighbourhood area• work there; and/or• are elected members for a local authority that includes all or part of the neighbourhood area The neighbourhood forum should be inclusive and open in the preparation of its neighbourhood plan or Order and ensure that the wider community: <ul style="list-style-type: none">• is kept fully informed of what is being proposed• is able to make their views known throughout the process• has opportunities to be actively involved in shaping the emerging neighbourhood plan or Order• is made aware of how their views have informed the draft neighbourhood plan or Order. The Forum must consult any of the consultation bodies whose interest it considers may be affected by the draft neighbourhood plan or Order proposal. The consultation bodies are set out in Schedule 1 to the Neighbourhood Planning (General) Regulations 2012 (as amended) . Other public bodies, landowners and the development industry

	should, as necessary and appropriate be involved in preparing a draft neighbourhood plan.
I made representations in December 2019 that the street I live in, Sycamore Avenue, as well as those around it (Roundhays, Roxholmes, Hiltons) don't belong to Chapel Allerton but Chapeltown. I don't want a group of people imposing decisions which might be useful to Chapel Allerton on to residents to whom they have no relevance. On a wider point, I am very unhappy about the imposition of neighbourhood planning in Leeds and especially in this part of it. Separating Chapeltown and Chapel Allerton is divisive and unhelpful. The effect is to polarize communities rather than encourage mutual cooperation and solidarity- is that the policy's intention? It would be more useful and constructive to encourage the use of democratically accountable structures that we already have rather than there being a self-selected group whose aim appears to cut away those elements of the Ward that seem undesirable to them. I request that the neighbourhood forum and indeed the neighbourhood plan area be dissolved and abandoned in favour of locally democratic initiatives.	It has been proposed and agreed that both Forums work together on cross-boundary issues, with representation from each area on the alternate forum. Residents who live close to the boundary will also be welcome on either/both Forums. The legislation requires a neighbourhood forum to have an open membership policy (for all those that live, work or carry out business in the neighbourhood area). All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan. The Neighbourhood Planning System was introduced by Central Government through the Localism Act as a community-led scheme. The Council is required to support a parish/town council or neighbourhood forum through the process.
It is very important for the area and the future development of Chapel Allerton.	No response required.
I support the aims and on the whole agree with the designated area.	No response required.
This will build a strong community.	No response required.
This really makes me angry. Who are these people who consider themselves qualified to make so many changes to Chapel Allerton?	A designated neighbourhood forum is an organisation or group empowered to lead the neighbourhood planning process in a neighbourhood area where there is no town or parish council. A group or organisation must apply to the local planning authority to be designated as a neighbourhood forum (a forum application). Those making a forum application must show how they have sought to comply with the conditions for neighbourhood forum designation. No qualifications are required to apply to be a member of a Neighbourhood Forum, and the process is open to all members of the community. The formal steering group has not yet been decided – Council officers will support an initial meeting once the forum has been designated and an election will take place at this meeting to form the board members. The Council will support the Forum where necessary to ensure that the neighbourhood plan meets all the legislative requirements.

Vital to stop Leeds City Council treating the area as a 'town centre'.	Chapel Allerton is classified as a 'town centre' as per Spatial Policy 2 of the Core Strategy. Centres within Leeds Main Urban Area and outlying towns and villages with a retail and service provision are placed within a hierarchy depending on their size, and the range of shops and other services they offer and the consequent role the centre can play in meeting local needs. This is generally supported by assessment of vitality and viability of each centre at the time of survey.
I think designating the Chapel Allerton Neighbourhood Forum is a great first step in allowing the local community to take part in the development of the region.	No response required.
We have elected officials to make decisions on issues and planning for Chapel Allerton. The area designated seems to be a mix of bits of Chapel Allerton but also other areas without including all parts of Chapel Allerton. I am fundamentally opposed to this plan and believe it is a divisive and retrograde step.	If adopted the Neighbourhood Plan will sit within the development plan, alongside existing documents such as the Core Strategy, Site Allocations Plan etc. A neighbourhood plan should support the delivery of strategic policies set out in the local plan or spatial development strategy, identifying local aspirations and priorities to strengthen the strategic policies for the city on a local level. As well as encouraging a wide range of local residents and businesses to join the Neighbourhood Forum if designated, the application states that elected Ward Councillors and the local MP will also be involved in the process.
These sort of initiatives only attract a certain sort of people.	The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged to join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.
This seems outrageous and pointless. Chapel Allerton is just fine with the governing powers that currently exist. The neighbourhood allocation is completely incorrect also.	The Neighbourhood Planning System was introduced by Central Government through the Localism Act as a community-led scheme. Neighbourhood planning is not a legal requirement but a right which communities in England can choose to use. If a parish/town Council or neighbourhood forum decides they wish to undertake a neighbourhood plan, the Council is required to support the group through the process. The application for the Chapel Allerton neighbourhood area was publicised for comments between Mon 4 November and Mon 16 December 2019. Copies of the application and proposed boundary map were available on the Council's website, and hard copies were placed on deposit at various public buildings in the area. A high number of representations were received from both the Chapel Allerton and Chapeltown areas, with a significant amount of disagreement as to the

	<p>appropriate boundary. Following consideration of all the representations the neighbourhood area was designated by the Council. It has been proposed and agreed that both Forums work together on cross-boundary issues, with representation from each area on the alternate forum. Residents who live close to the boundary will also be welcome on either/both Forums.</p>
I think this is a bad idea for the area and could end up with business owners on the forum using their influence to stop other businesses who might be in direct competition with them from opening or from stopping any other conflicts with other businesses that may be run by friends who aren't on the forum.	<p>The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.</p> <p>The neighbourhood plan needs to be in general conformity with the strategic policies of the Leeds Local Plan. The neighbourhood plan should support the delivery of strategic policies set out in the local plan or spatial development strategy and should shape and direct development that is outside of those strategic policies. It cannot be used to 'target' or support individual businesses.</p>
This forum includes a part of Harehills which I do not believe should form part of it. In addition, this proposal screams conflict of interest and those involved have business interests within Chapel Allerton so this forum will not be independent.	<p>The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.</p> <p>The neighbourhood plan needs to be in general conformity with the strategic policies of the Leeds Local Plan. The neighbourhood plan should support the delivery of strategic policies set out in the local plan or spatial development strategy and should shape and direct development that is outside of those strategic policies. It cannot be used to 'target' or support individual businesses</p>
Democratic involvement in our own community is important. It brings agency and empowerment to enable us to own our environment and drive it in the best direction for us all.	No response required.
This group of individuals are not representative of the local community. There is no attempt to balance the membership or the makeup of the officers by age, race or gender, never mind more nuanced	The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and

<p>demographic balances such as home owners vs renters; car drivers vs non car drivers etc.</p> <p>I'm concerned that this will put the wishes of a core of small independent business ahead of the needs of the community as a whole. In particular with an outdated emphasis on driving and car-parking in close proximity to their own businesses; rather than the bigger picture of a healthy and green community.</p>	<p>before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.</p> <p>The neighbourhood plan needs to be in general conformity with the strategic policies of the Leeds Local Plan. The neighbourhood plan should support the delivery of strategic policies set out in the local plan or spatial development strategy and should shape and direct development that is outside of those strategic policies. It cannot be used to 'target' or support individual businesses</p>
<p>The group as proposed appears to be a set of residents with very few local businesses represented. It also encompasses a large chunk of Meanwood, for reasons that are not clear. I suspect this may be where some of the proposed members live.</p> <p>Having seen the group it does not appear to be representative of the area with the majority of people appearing to be of advanced years.</p> <p>My concern is that, with so few businesses represented, the anti-business sentiment will become prominent in a seat of some influence.</p>	<p>The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.</p> <p>The Interim Forum has acknowledged in their application that the current forum may not be fully representative of Chapel Allerton as a whole, and if designation is made it is the intention of the forum to increase this initial membership, through further engagement with local people, businesses, local interest groups and elected representatives (Ward Councillors and Member of Parliament), with a focus on improving the level and range of business representation and the geographical spread of members throughout the neighbourhood area.</p>
<p>The forum is full of people who like to object to absolutely anything and everything.</p>	<p>Neighbourhood planning enables communities to play a much stronger role in shaping the areas in which they live and work and in supporting new development proposals. This is a neighbourhood plan forms part of the development plan and sits alongside the local plan prepared by the local planning authority. Decisions on planning applications will be made using both the local plan and the neighbourhood plan, and any other material considerations.</p> <p>Neighbourhood planning provides the opportunity for communities to set out a positive vision for how they want their community to develop over the next 10, 15, 20 years in ways that meet identified local need and make sense for local people. The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they</p>

	are interested, and to help ensure inclusive representation of the community.
I think it is important for those who live in Chapel Allerton to have a say in a range of neighbourhood developments.	No response required.
From what I see of the group they're very anti businesses and against any new developments. I don't think the current group is very balanced and I am not sure they will cater for future of the area well. I do not feel the current group are a representative sample of the future ambitions of Chapel Allerton.	The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. The Interim Forum has acknowledged in their application that the current forum may not be fully representative of Chapel Allerton as a whole, and if designation is made it is the intention of the forum to increase this initial membership, through further engagement with local people, businesses, local interest groups and elected representatives (Ward Councillors and Member of Parliament), with a focus on improving the level and range of business representation and the geographical spread of members throughout the neighbourhood area.
I do not see the purpose of Neighbourhood Planning when we already have planning policies in place. Feels like a waste of time and money and exclusive to those who have the means to get involved in these things, mainly the retired, middle classes.	Neighbourhood planning enables communities to play a much stronger role in shaping the areas in which they live and work and in supporting new development proposals. This is because a neighbourhood plan forms part of the development plan and sits alongside the local plan prepared by the local planning authority. Decisions on planning applications will be made using both the local plan and the neighbourhood plan, and any other material considerations. Once a neighbourhood plan has been adopted, the neighbourhood area will benefit from 25% of the revenues from the Community Infrastructure Levy arising from the development that takes place in their area to help deliver their vision.
Only if the Neighbourhood forum is constituted in such a way that anyone in the Chapel Allerton area can become a member, and further that the selection of the 21 members is democratically organised. Without this I fear that the group will merely reflect the views of the people who are interested in plans and planning and have firm ideas about how Chapel Allerton should develop - which may or may not reflect majority opinion.	To be designated a neighbourhood forum must have a membership that includes a minimum of 21 individuals. The board of the forum (Chairperson, Secretary etc.) will be elected at the first public meeting of the Forum once designated. The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged join the Forum if they are interested, and to help ensure inclusive representation of the community. There will also be consultation throughout the plan preparation and before examination of the plan for all members of the community to give their views. There will also be a referendum once the plan has been independently examined, and the neighbourhood plan will only be 'made' if there is a majority in support of the plan.
I think it is very important for the community that there is the opportunity to influence the future shape and feel of the area. This is particularly as for	No response required.

some reason we do not have a parish council that allows local people to represent the community.	
Please could Sustainable Environment be included to reduce plastic e.g. takeaways and shops not issuing single use plastic. Most are great but not all. Thank you.	Suggestions regarding what you would like to see in the Neighbourhood Plan should be sent to the Neighbourhood Forum once designated, or you can become a member of the Forum to help draft the plan.
<p>I have only recently become aware of this forum and am not clear it represents the wide diversity of views that need to be acknowledged when planning the future of Chapel Allerton.</p> <p>A self-appointed group with a limited view point should not be taken to be the sole arbiter of opinion in the area.</p>	<p>The legislation requires a neighbourhood forum to have an open membership policy. All members of the community are encouraged to join the Forum if they are interested, and to help ensure inclusive representation of the community.</p> <p>The Interim Forum has acknowledged in their application that the current forum may not be fully representative of Chapel Allerton as a whole, and if designation is made it is the intention of the forum to increase this initial membership, through further engagement with local people, businesses, local interest groups and elected representatives (Ward Councillors and Member of Parliament), with a focus on improving the level and range of business representation and the geographical spread of members throughout the neighbourhood area.</p>